

Application for Early Payment of Benefits

Please note:- If you are a member of the Scheme in more than one post you must complete an application form for each post you wish to take payment of your benefits from.

Full Name:	<input type="text"/>			
Address	<input type="text"/>		Postcode	<input type="text"/>
NI Number	<input type="text"/>	Payroll No / Post Title	<input type="text"/>	
Date of Birth	<input type="text"/>	Daytime Contact Telephone No.	<input type="text"/>	

Important Notes

You must be aged 55 or over on your Payment Request Date

If you are no longer paying into the Scheme;

- if you have left your employment you can request your benefits to be paid. There are restrictions for some Members so please refer to our website at www.twpf.info/article/13018 for more information

If you have stopped paying into the Scheme because you opted out;

- if you have opted out of the Scheme but have not left your employment you cannot receive early payment of your benefits. Your employer must confirm that you have left their employment before benefits can be paid.

Your application - We must receive your application within 10 working days of the date you have signed it. We will acknowledge receipt of it. Please contact us if you have not received your acknowledgement within 10 working days of sending it to the Pensions Office.

Payment Request Date I apply for my LGPS benefits to be paid from;

Note: The future date you choose cannot be more than 3 months from the date you sign and submit this form.

(dd/mm/yyyy)

I confirm that the information I have supplied is correct.

Signed:

Date:

Privacy Notices – How we use Your Personal Information

South Tyneside Council holds information for the Tyne and Wear Pension Fund about you that is used for pension processing. Your information is treated as confidential; however, it may be shared with other organisations for the processing of benefits and, if we are required to by law, for the detection and prevention of fraud.

If you would like to know more about what information we hold about you, or the way we use it please contact the **Pensions Helpline** on **0191 424 4141**, write to the **Pensions Office, PO Box 212, South Shields, NE33 9ER** or view our website at www.twpf.info/article/28815/Privacy-Notices

Please return the completed form to: Pensions Office, PO Box 212, South Shields, NE33 9ER